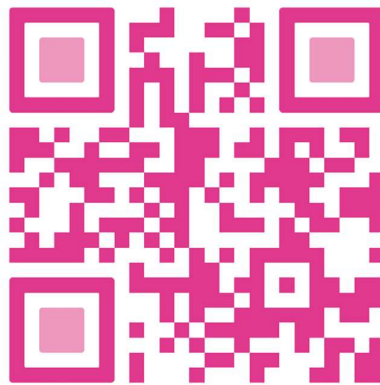


Ordering stock for the Dignity Vending Machine

For Department of Education Dignity Vending Machines

INSTRUCTIONS TO ORDER MORE STOCK

1. Scan the QR code below with the camera on your phone. This QR code is found on the inside of the door of the machine. A form will open for you to complete.



2. From the drop-down menu select **Stock Order**
3. Select your State
4. Scroll down the list of **machine numbers** and select your school
5. Enter your **contact details**
6. For “Are you a Shero or Hero” select that you **‘Work Onsite’**
7. Select **how many cartons** you require (rule of thumb is to order another carton of stock once you open your last box onsite) Each carton contains 200 period packs.
8. Enter the **delivery name and address**
9. Press **Submit**
10. Please select **“Send me a copy of my responses”** for your records.

This form gets sent to Share the Dignity and we will organise stock to be sent out to you via Australia Post.

For support, please contact dvm@sharethedignity.org.au